

Sacriston Parish Council

**Minutes of a Meeting of the Sacriston
Parish Council held on
Wednesday 5th September 2018 6.30pm
Fulforth Centre**

Present: Councillors - Burn, Claughan, Dixon, Harrison, Ludlow, Morrell, Smith, Waldock, K Wilson and S Wilson

Also in attendance - Angela Ramshaw - Parish Clerk

65. Welcome:

Chair welcomed everyone to the meeting.

66. To receive Apologies for Absence:

Apologies were submitted by Councillors - Carter, Robson, McLoughlin & Mulvey

PCSO James Robson - Neighbourhood Support Office

67. To receive and accept any Disclosable Pecuniary Interest from members in any item to be discussed Declaration of Interest from members:

No members declared an interest

68. Questions and comments from members of the public – maximum 5 minutes per item / individual:

No members of the public were in attendance

69. Minutes of the Ordinary Meeting of the Council held on 4th July 2018:

Agreed as a true record

70. Police Matters:

Members were updated with the contents of the monthly PACT report
Apologies were received from PCSO James Robson - Neighbourhood Support Officer

A “drop-in” session has been held at Sacriston library for members of the public to discuss their concerns

71. Clerks Report:

The clerk has attended weekly communication meetings with the Chair to provide an update of duties and tasks

Clerk has been involved with several matters including organising Party in the Park payments, lamp post brackets, HMRC, Gap Site Project and correspondence

72. Growing Sacriston Together / In Bloom:

Nothing to report

73. Party in the Park Community Event held on Saturday 21st July 2018:

The event was supported financially by the Parish and members volunteered / attended on the day to help out

This event was a success and was very well attended by the local community
Andrea Meek was the event organiser

Next large event taking place that is supported by the Parish is the Christmas Extravaganza on Monday 26th November 2018

Members agreed that a budget of £5000 to given to support this important community event

Action: *Parish Clerk to invite Andrea Meek to the Parish Council Meeting on Wednesday 3rd October to provide an update / discuss Christmas Extravaganza*

Action: *Parish Clerk to inform Andrea Meek of the agreed budget contribution from the Parish*

74. Fyndoune School / DCBC:

Members discussed this matter and a concern was raised with regards to transportation - especially when a pupil is unwell and needs to return home

Chair discussed a letter from Councillor Olwyn Gunn regarding ongoing concerns about Fyndoune / DCBC

75. Village Clock:

Village clock is in need of repair

An estimate of £35 per hour has been obtained for an interim repair to metal work.

Action: *Parish Clerk to obtain quotes for repair to metal work, other repairs to be considered by members*

76. **Correspondence:**

A range of correspondence has been received for July & August. They are in the correspondence file

77. **Representatives Reports:**

i. **Development Group**

Nothing to report

ii. **Fulforth Centre**

To sustain the Fulforth Centre membership is to be encouraged for all Community Centre users

Action: Completed Fulforth Centre Membership forms are available at the end of the meeting for members

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iii. **Allotment Association**

Cllr. Dixon and Cllr. Morrell have been involved with several issues concerning the Allotment Association

Cllr. Simon Wilson has been involved in his role as County Councillor
Further meeting / s are required to resolve these matters

iv. **County Councillor Reports**

Noted: Summer recess for Central Government

Cllr. S Wilson has reported a potential road closure that may affect the flow of traffic through the village. This is a result of current construction work relating to new housing developments

Action: Cllr. S Wilson to report progress at the next meeting 3/10/2018

v. **Human & Financial Resource Panel**

Feedback has been received from the Audit report. Human & Finance Resource Panel will meet to discuss the findings

Action: Parish Clerk to organise training for the Human & Financial Panel with regard to using the Parish Council Website and enabling documents to be uploaded

vi. **Quality Status Working Group**

Action: *Parish Clerk to arrange for a copy of the Audit report to go onto Parish Council Website after training has been received*

Action: *Members agreed that the Auditors fee of £150 to be donated to Help for Heroes Charity*

vii. **Other Reports**

Councillor Waldock to look at producing a newsletter in September

78. **Planning Applications:**

Nothing to report

79. **Accounts & Grant Applications:**

Application has been received from Sacriston Workingmen's Club Football Team. £250 has been awarded

Action: *Clerk to arrange payment of a cheque for £250*

Application has been received / approved for £329.99 for Fulforth Centre Camera Club

Action: *Clerk to arrange payment of a cheque for £329.99*

Expenditure:

Current Balance £65, 541.57

Members to be aware that outstanding VAT to be paid on clerks wages for April, May & June

Members to be aware that current Clerks wages to date are to be paid

	<p>A. Payments:</p> <p>Resolved: That the following payments have been agreed:</p> <ul style="list-style-type: none"> I. That the sum of £250 to be paid to Sacriston Workingmen's Club Football Team to help to cover team costs II. That the sum of £329.99 to be paid to Fulforth Centre Camera Club for a new projector III. That the sum of £234.00 to be paid to DCC for Human Resource Advice Guidance IV. That the sum of £18.27 to be paid to Parish Clerk for stationery expenses V. That the sum of £400 be donated to Help for Heroes by Parish Council on behalf for work completed regarding the Audit / Temporary Clerk Duties
	<p>B. Receipts:</p>
	<p>C. Date of next meeting:</p> <p>Wednesday 3rd October 2018 to commence at 6:30pm</p> <p>This meeting terminated at 8.35 pm</p> <p>Signed: _____ (Chairperson)</p> <p>Date: _____</p>