



SACRISTON PARISH COUNCIL
Minutes of the meeting held on the Wednesday 5th February 2020
The Fulforth Centre, Sacriston

Present: Cllrs H. Dixon (Chair), E. Waldock (Vice Chair), R. Harrison, B. Smith, G. Ludlow, K. Wilson, E. Metcalfe, R. Sharp, D. Robson, F. Morrell, L. Burn and C. Wilson (Parish Clerk)

Apologies: Cllrs L. Claughan, H. Hubber

Item No.	Subject	Discussion and Decision	Lead Cllr (s)	Action/ Timescale
1.	Introductions	Chair opened the meeting @ 6.30pm and welcomed everyone. Apologies were accepted from Cllrs L. Claughan, H. Hubber	HD	
2.	Disclosure of Interest from Members	None		
3.	Public Questions	(Questions & Comments from the public in attendance – max 5 mins per item/individual) Julie Anson - Principal Project Officer, Community Economic Development Team, Regeneration and Local Services		

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		<p>Julie advised that funds are available for the regeneration of Front Street, Sacriston. She is targeting businesses to attempt to improve the shop fronts. In addition, funds are also available to improve the public realm. This is a 3-year project and if anyone has any ideas, we are to discuss these with her.</p> <p>Claire Morris – Strategic Manager, Looked After Resources (DCC) Sharon Powch – identified Registered Manager for the home Lindsey Herring – Children’s Commissioner (DCC)</p> <p>Claire Morris informed the Parish that a potential children’s home is to be located in the village. The home will only ever house up to three children from the ages of 8-18 yrs. Two members of staff will live on the premises. The home must be inspected by Ofsted regularly and adhere to the Children’s Homes Regulations.</p>		
4.	Minutes of the Previous Meeting	<p>Council meeting held on 8th January 2020</p> <p>Minutes were accepted as a true record and signed by the Chair.</p>	HD	
5.	Police Matters	<p>PACT Report</p> <p>Criminal damage: 4 1 incident referred to a bottle being thrown at a property window and causing damage. Another report was made after a known male was seen smashing his own window in order to gain entry to his property. 2 cases of numbers being drawn onto property fences were also reported to police.</p> <p>Vehicle crime: 2 A total of 2 vehicle crime incidents were reported in January. One vehicle had all 4 tyres slashed, whilst another had been egged by an unknown person resulting in minor damage.</p>	CW	

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		<p>Road related incidents: 2 Two reports of vehicles causing issues within the community were made in January. One was in relation to a loud road legal bike, while the other was a van with a broken front window. Both offenders were located and dealt with.</p> <p>Missing person: 2 Two members of the public were reported missing to police in January. An extensive search was conducted and both persons were found safe and sound and provided with additional third-party support.</p> <p>Concerns for safety: 18 We have received a large amount of calls this month where members of the public have been concerned for someone's safety. 6 incidents involved alcohol related incidents, while 10 were mental health related and required a joint agency response.</p> <p>Suspicious activity: 13 A total of 13 suspicious jobs were made during this period, including 3 bogus 999 calls. 5 incidents were mental health related, and 5 were youth related.</p> <p>ASB personal: 8 4 incidents were reported after persons have sent malicious texts towards another. 1 report was made after a male had thrown a bottle at a person. And 3 other incidents involved members of the public arguing in the street.</p> <p>ASB nuisance: 5 There has been a total of 5 nuisance related ASB calls in January. 3 reports of off-road bikes were made. 1 report of a drunken member of the public, and 1 youth related incident was also reported.</p> <p>ASB environmental: 1 This was in relation to a generator type noise coming from an address, officers searched the area and no noise could be heard.</p>		

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		<p>Domestic related: 8 Violence against a person: 5 Firearms/weapons incident: 2 These incidents did not impact the wider community.</p> <p>Next PACT Meeting - Sunday 08/03/20 @ 2:30PM, Sacriston Fulforth Centre, Sacriston</p>		
6.	Clerks Report	<p>Planning Application Approved</p> <ul style="list-style-type: none"> • Mak Rad - 9 Front Street, Sacriston - Proposed conversion of 1 no. 3 bedroom flat into 2 no. 1 bedroom duplexes <p>Purchase of Land</p> <ul style="list-style-type: none"> • A request to purchase land adjacent 12 Morningside, Sacriston. The land is to be used to create a driveway to the side of the property. Comments/objections deadline is Friday 14th February 2020. <p>RESOLVED It was agreed there are no objections.</p> <p>A cheque has been sent and cashed in regard to the purchase of The Purple Guide we are awaiting membership.</p> <p>The Precept documentation has been emailed to Durham County Council and a hard copy sent in the post.</p> <p>The Public Consultation- Stroke Rehabilitation & Ward 6 has stopped with immediate effect.</p>	CW	

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		<p>CILCA training</p> <ul style="list-style-type: none"> • Date and time: Tuesday 18 February 2020 - 6:00 - 8.30pm • Committee Room 1A, County Hall, Durham, DH1 5UF • Course cost: Free to book and attend <p>RESOLVED HD, EW, RS and CW are to attend the meeting.</p> <p>Scams Awareness Event</p> <ul style="list-style-type: none"> • Council Chamber • 5 March 2020 from 9:30am until 12:30pm <p>RESOLVED It was agreed that this is similar to the workshop we will be holding with Nicole Herbert.</p> <p>Letter of Support</p> <ul style="list-style-type: none"> • Nathan at the Woodshed Workshop to go in his portfolio. • Gemma O'Brien – in connection with a community wide project to undertake at the Old Co-operative buildings, Sacriston. <p>Armed Forces Covenant / Armed Forces Day</p> <ul style="list-style-type: none"> • Information and invitation received from David Eccles - Assistant Regional Employer Engagement Director - The North of England Reserve Forces' and Cadets' Association. <p>RESOLVED HD & CW are to discuss in further detail the covenant and Armed Forces Day. EW is to attend the Briefing by the Army Engagement Team</p>	<p>CW</p> <p>CW</p> <p>CW</p> <p>CW</p> <p>HD, CW EW</p>	

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		<p>NALC - Spring Conference</p> <ul style="list-style-type: none"> The NALC Spring Conference is being held on the 17 March in London. <p>NALC Chief Executives Bulletin</p> <ul style="list-style-type: none"> VE Day 75 is a three-day international celebration taking place on 8-10 May to mark 75 years since the guns fell silent at the end of the war in Europe. <p>CDALC</p> <ul style="list-style-type: none"> Thurs 6th February 2020- The Local Councils Working Group (DCC and local council representatives) meeting. <p>JPAG Practitioners Guide Survey</p> <ul style="list-style-type: none"> Please ensure that by 31st March 2020, your council has approved its annual governance arrangements. This to declare that Section 1 of the Annual Return has reviewed its systems to ensure that there is a sound system of internal audit control, including arrangements for the preparation of the Accounting Statements in place. 	CW	
7.	In Bloom	<p>Action plans are now in place and Graham Cozens has been planting bulbs / shrubs ready for Spring showing.</p> <p>The Spring meeting for NIB is to take place on 11th March 2020.</p> <p>St Bede's School and the Jubilee Park will be placed into the special category group.</p> <p>It was agreed we are to purchase 25 hanging baskets at a cost of £154.00</p>	HD	
8.	Village Schools	<p>Correspondence sent to Cllr Olwyn Gunn and Kevan Jones MP. They were informed how the Parish had deep concerns and disappointment that DCBC were refusing to meet with us to discuss the future of the school. To date, the Parish had received no acknowledgement in relation to the correspondence. It was agreed that there is contempt</p>	CW GL EM	

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		<p>for the wishes of the parish and that it is felt Durham County Council are misrepresenting us.</p> <p>SW informed that he is to email Cllr Gunn and is meeting with Kevan Jones MP on Friday. SW confirmed that the school does not wish to have a meeting with the Parish Councillors.</p> <p>St Bede's School is to merge into a Multi Academy Trust by 1st April 2020.</p>	<p>SW</p> <p>EW</p>	
9.	Parish Assets	<p>Bus Shelters – Reported that two bus shelters 2223B - Cross Roads Inn and 2111D St Bede's School have been covered in graffiti and also have had their window panels removed.</p> <p>David Bainbridge from DCC has been contacted and is to get a cost for repairing the window panels, they do not have anyone to remove graffiti.</p> <p>Luke Payne PSCO contacted, he is to attempt to access any CCTV in the areas.</p> <p>Village Clock – Nothing to report</p> <p>Parish Building – Npower have sent correspondence to advise that the standing charge for the electricity is to increase.</p> <p>RESOLVED It was agreed that that we are to have the supply disconnected and to cancel the account.</p>	<p>CW</p> <p>HD</p>	
10.	County Councillor's Reports	<p>Cllr Simon Wilson Report</p> <ul style="list-style-type: none"> • Light at Crossleas - I am now in negotiation with portfolio holder to get something done. • Bottom House - recommended for demolition by surveyors. Currently in the hands of the solicitors arranging it. 	SW	

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		<ul style="list-style-type: none"> • Benches – designs available with regard to quotes - Peter Curry is still hit and miss. • Acorn Close - have a planned walkaround on Thursday to look at getting bollards to stop parking on grass • Mt Pleasant to Old Church - have asked for risk assessment on lighting and for fence to be repaired • Building site at Fulforth Way - have asked for the fencing to be checked all round and have requested boards be put up rather than fencing however, have been informed this is not enforceable. <p>Cllr Heather Liddle Report</p> <ul style="list-style-type: none"> • Village Inn - demolition costs have been sourced and building control are waiting to hear from the family's legal representatives. Should they be unable to afford the costs, DCC will pay for the demolition and a charge put on the land to recover the costs as a future date. • Ripley Court - following several resident complaints relating to ASB and criminal damage - Scott Lancaster Neighbourhood Warden has had a site visit with Places for People area manager to discuss resident concerns. • Towns and Village regeneration - Front Street improvement scheme. Discussions with local businesses have been carried out by Julie Anson (principle project manager) and myself to discuss their needs. Cllr Wilson and I have contributed £20K of our neighbourhood budget to enhance the local authorities offer to business owners on the front street. A further update will be provided direct from Julie Anson. • Sacriston Catholic Club site - this has been added to DCCs grot spot list for action. • Sacriston Enterprise Workshops - a volunteer action day is being held on Tuesday 25th February to tidy, paint and repair internal and external parts of the site - everyone is welcome to join in 		

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11.	Reports from Group Representatives	<p>Development Group</p> <ul style="list-style-type: none"> £3,000:00 for the fencing project has still not reached the bank account, this has been ongoing since May of last year; Alyson Rose has been contacted about this and we await a response A meeting took place with Graham Cozens with regards to this year's "NORTHUMBRIA IN BLOOM" entry, an initial action plan has been produced which will be updated throughout the coming year; Bernie was asked what she would like us to grow in the polytunnel and raised beds which will help subsidise the running costs of the centre in regard to food fresh fruit and vegetables; Sale of her home-made jams and preserves are going well; Damage to Village Bus shelters were discussed and the cost this is having on the Parish Council; It was agreed that we purchase extra hanging baskets and jute liner to prepare for spring judging of Northumbria in Bloom <p>Fulforth Centre</p> <ul style="list-style-type: none"> Very short meeting no major items raised; Community café is doing well with regards to the Sunday and Tuesday lunches, and it has been agreed that the price of these meals should increase by £1:00 per meal; Michelle has now stopped doing the Thursday lunches, Bernie had been asked if she wished to take this extra day on but, has refused as it is too time consuming; <p>Allotments Group Daisy Hill Gates</p> <ul style="list-style-type: none"> Recorded Delivery letter sent back by Royal Mail as "Not Delivered" 	<p>HD</p> <p>HD</p> <p>HD</p>	

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		<ul style="list-style-type: none"> • Contacted Legal section at NAS • Informed to send them another R.D. letter with regards to our dissatisfaction and, their failure to amicably resolve the matter; • Also told to send them a copy of the letter electronically which would include a despatch and read receipt; • 3 x Contractors have now been to both Daisy Hill and Cross Lane sites for the purpose of providing quotes to renew fencing. • Discussed next week's AGM <p>HR & Finance Group</p> <ul style="list-style-type: none"> • Discussed the possible financial cost of the fencing quotes; • Up to date accounting figures provided by Claire which include further VAT payments to claim. <p>New Hill Allotment</p> <ul style="list-style-type: none"> • AGM was held on 22nd January 2020. • Election took place • Currently have £1641.00 in the bank • £630.00 has been put aside for repairs wooden fence. 	<p>HD CW</p> <p>FM</p>	
12.	Budget & Grant Applications	<p>There were no grant applications to consider.</p> <p>As at the 3rd February 2020 there was £46,861.84 in the bank;</p> <p>There were no outstanding cheques.</p>	CW	

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13.	AOB	The Solan Connor Fawcett Family Cancer Trust are looking to raise awareness of what they offer in our local area. Funding has been applied for. Would like to use the Fulforth Centre and the village as a hub for awareness events and even an extension of community groups.	HH	
14.	Date & Time of Next Meeting	<p>Next meeting Wednesday 4th March 2020.</p> <p>Chair thanked everyone for their attendance</p> <p>Meeting Closed @ 8.45pm</p> <p>Signed Date/...../.....</p> <p style="text-align: right;"><i>Chairperson</i></p>	HD	