



SACRISTON PARISH ALLOTMENT ASSOCIATION

**Minutes of the meeting held on Monday 6th June 2022 at 6.30pm
In The Fulforth Centre**

Present: Cllr H. Dixon (Chair), Cllr J Barrett, Cllr R Sharp, Cllr D Robson, Cllr E Waldock, Mr E Metcalfe and Miss C. Wilson (Clerk)

Apologies: Cllr R Harrison

Item No:

1.	Introductions and Apologies	The Chair opened the meeting at 6.30pm and welcomed everyone. Apologies received and accepted from Cllr R Harrison.
2.	Previous meeting minutes	Previous minutes from 9 th May 2022 were accepted and signed as a true record. Discussed the following matters which had arisen from meeting on 9 th May 2022. <u>Rat Poison</u> Reports received from BPC for visits carried out on 5 th May 2022. The matter had been raised by plot holders that they hadn't seen BPC carrying out much work on his last visit and would like to know how much bait is being replaced, if any. <u>RESOLVED</u> Clerk to contact BPC for an update. <u>Rent</u> The only rent which is still outstanding is P13, P14, DH12, DH14. We are aware that P13/P14 intends to vacate at the end of June. DH12 and DH14 are now classed as vacant and will be offered to those next on the waiting list.
3.	Matters Arising	<u>Waste Disposal</u> There has been an issue raised from a plot holder who was refused from taking allotment rubbish to the recycling centres. Discussion regarding the most appropriate method from disposing of the allotment waste. <u>RESOLVED</u> Cllr Waldock to contact DCC regarding a trade waste licence.

		<p>Clerk to contact CDALC to email all other councils to find out what methods of removal they use.</p> <p><u>Gate Key Deposits</u> Clerk raised the point that a separate bank account should be opened for the gate key deposit to be paid into, so it is kept separate from all other income and not spent. This money is the tenant’s money and should be available at all times and paid back upon vacation of the plot, and the return of the gate key. She was concerned that this money may get allocated to other payments.</p> <p><u>RESOLVED</u> It was agreed that there was no need for a separate bank account and the clerk was to send the treasurer an update regarding the amount of money we are holding for rent, gate key deposits and PLI so we were aware at all times of how much was required to be kept within the account.</p> <p><u>Inspections</u> Inspections have been carried out. Cllr Sharp and the clerk carried out the inspections at Cross Lane, and Cllr Barrett and the clerk carried out the inspections at Daisy Hill.</p> <p>Plots to receive notice of improvement – agreed by all P15 – no cultivation, overgrown P16- no cultivation, overgrown P19 – no cultivation B7 - overgrown B8 – overgrown D7 – no cultivation DH4 – Not cultivated 50%, weeds DH9 – not cultivated 50%, weeds</p> <p><u>Plots P13 & P14</u> Email read out from allotment holder. He is unhappy that he is leaving the allotment and feels that there was very little done regarding the fire on the allotment. He would like to be given until the end of the month to clear the rest of his belongings.</p> <p><u>RESOLVED</u> It was agreed that the plot holder would be given until the end of June.</p>
4.	Gates / Boundary Fence	<p>No further update from the solicitors, and signed agreement has not been received.</p> <p>Cllr Dixon has sent correspondence to Kevan Jones MP regarding the dispute with Persimmon.</p>

5.	Treasurer's Report	£1714.97 currently in the bank. Treasurer requested an up to date water meter reading for Cross Lane.			
6.	Matters raised by plot holders	Nothing to report.			
7.	Vacant Allotments and Waiting list	Vacant Allotments		Waiting List	Plots offered
		CL	5	0	0
		DH	1	2	1
		<p>Plot DH12 has been offered to person on waiting list and they have accepted.</p> <p>It was agreed that if no further interest on vacant plots at Cross Lane and no one on waiting list, it should be considered that they are advertised.</p> <p>Medical Centre have been made aware that plots could be made available for use to anyone which they feel could benefit.</p>			
8.	Representative Reports	<p>Cross Lane Allotments</p> <ul style="list-style-type: none"> Nothing to report. <p>Daisy Hill Allotments</p> <ul style="list-style-type: none"> Plot holders have expressed an interest in tidying up the orchard. In the future look to purchase some plants for the area. It was discussed that the seat which is currently in The Fulforth Centre garden could be moved them along with some fruit trees. Gate lock discussed at 12DH – Cllr Sharp will ask for this to be removed. 14DH – fence requires work. 			
9.	Applications for Buildings	<p>D6 – request for a polytunnel 3.5m x 3m x 2m. P4 - 8x8ft greenhouse and 6x8ft shed.</p> <p><u>RESOLVED</u> Applications approved.</p>			
10.	Date of next meeting	<p>Next meeting to be held Monday 4th July 2022 at 6.30pm</p> <p>Meeting closed at 7.34pm</p>			

Agreed and signed by Chair of Allotment Association..... Date