



**SACRISTON PARISH ALLOTMENT ASSOCIATION**

**Minutes of the meeting held on Monday 5<sup>th</sup> September 2022 at 6.30pm  
In The Fulforth Centre**

**Present:** Cllr H. Dixon (Chair), Cllr G Ludlow, Cllr R Harrison Cllr R Sharp, Cllr D Robson, Cllr E Waldock, Mr E Metcalfe and Miss C. Wilson (Clerk)

**Apologies:** Cllr J Barrett

**Item No:**

1.	<b>Introductions and Apologies</b>	The Chair opened the meeting at 6.30pm and welcomed everyone.  Apologies received and accepted from Cllr J Barrett.
2.	<b>Previous meeting minutes</b>	<p>Previous minutes from 4<sup>th</sup> July 2022 were accepted and signed as a true record.</p> <p><b><u>Rat Poison</u></b> Reports received from BPC re: 4<sup>th</sup> August visit. Amount of bait being used at sites 1kg at Cross Lane and 1.6kg at Daisy Hill. Rodent activity and bodies found. Next visit 7<sup>th</sup> September.</p> <p><b><u>Grass Cutting - Daisy Hill</u></b> Clerk contacted Harry Robson asked him to cut the grass. She also asked for a quote for future maintenance. Cllr Sharp advised that plot holders have been cutting the grass as it doesn't seem he has been.</p> <p><b><u>RESOLVED</u></b> Clerk to contact him again.</p>
3.	<b>Matters Arising</b>	<p><b><u>DH9</u></b> Report from plot holder DH5, the gate and lock have been stolen from the plot. The lock belonged to the plot holder of DH5. The matter has been reported to the local PCSO. Cllr Sharp and another plot holder have renewed the fence and made the plot secure, but it still requires a new gate. Discussed offering plot to the next person on list and discussed that the previous plot holders' comment regarding asbestos. It was agreed that the plot holder had been on the plot for 3 years with no mention of asbestos. Inspections have been carried out in that time and we have been unable to identify that any asbestos is.</p> <p><b><u>RESOLVED</u></b> To see if there is a gate at Cross Lane that could be used.</p>

		<p>It was agreed to offer the plot to the next person on the list.</p> <p><b><u>EVICTION NOTICES</u></b></p> <p>Following a third inspection plots which are to receive notices are B7, B8, D7. The council is to monitor plot P19 as the plot holder has advised he is away on holiday but will tend to the plot upon his return.</p> <p>It was advised that B7 &amp; B8 have already vacated the plots.</p>			
4.	<b>Gates / Boundary Fence</b>	<p>Kevan Jones MP wrote to Persimmon Homes to raise concerns over the boundary fence. As the Council had already signed the agreement there is nothing further that can be done.</p>			
5.	<b>Treasurer's Report</b>	<p>Bank statement received on 19<sup>th</sup> July 2022. The bank balance is £1664.92 however, £340 relates to the deposit for gate keys so there is £1324.92.</p> <p>The water bill was £77.89. Eric has requested a further up to date meter reading and is going to ask Cllr Barrett to obtain this.</p>			
6.	<b>Matters raised by plot holders</b>	<p>A plot holder at Daisy Hill has reported that fly tipping has occurred on the vacant plot, DH14. Cllr Sharp has attempted to make good of the fence in some sections to prevent anyone from entering the plot.</p>			
7.	<b>Vacant Allotments and Waiting list</b>	<b>Vacant Allotments</b>		<b>Waiting List</b>	<b>Plots offered</b>
		CL	6	8	0
		DH	1	3	0
		<p><b><u>P8</u></b></p> <p>The allotment holder of P8 has requested to apply for plot P9. Currently P9 is vacant and was going to be used as a turning circle as it was felt that this plot would not be able to be cultivated, due to several drains and the overall condition of the plot. The tenants of P8 have done a fantastic job in cultivating the plot that It was agreed that the fence line of P8 could be moved to incorporate some of P9 to make there plot slightly bigger, and leave the area of P9 that is unable to be cultivated.</p> <p><b><u>P10</u></b></p> <p>The Woodshed Workshop are interested in accepting this plot. They are fully aware of the condition of the plot and that they will need to have raised planters. Clerk has emailed The Woodshed Workshop and is waiting a reply to progress matters.</p>			

		<p><b><u>P15 &amp; P16</u></b> Clerk has emailed asking for the key to be returned. No reply.</p> <p><b><u>D4</u></b> The tenant from P10 has now moved onto D4 as she was unable to cultivate P10 due to rubble etc below the surface.</p> <p><b><u>DH9</u></b> Plot is now vacant and can be offered to the next person on the list.</p>
8.	<b>Representative Reports</b>	<p><b>Cross Lane Allotments</b></p> <ul style="list-style-type: none"> <li>• No report.</li> </ul> <p><b>Daisy Hill Allotments</b></p> <ul style="list-style-type: none"> <li>• The gate has been stolen off plot DH9 along with a lock that belong to the plot holders of DH5. Clerk has contacted local PCSO and reported this.</li> <li>• The front fence has been replaced and a temporary fence panel has been put over where the gate would be to stop anyone entering.</li> <li>• There is currently lots of fruit in the Orchard. This has been offered to current plot holders.</li> <li>• The orchard still needs clearing.</li> <li>• The lock from the main gate at the bottom of the allotments has also gone missing. Cllr Sharp to replace this with a combination lock.</li> </ul>
9.	<b>Applications for Buildings</b>	<p><b><u>DH12</u></b> Provided a plan and requested a shed which will be located in the same place as the previous tenant and will also be looking at putting up a greenhouse and polytunnel later in the year.</p> <p><b><u>D4</u></b> Approval of a greenhouse (6x8) which has been purchased from another plot holder.</p> <p><b><u>RESOLVED</u></b> Both applications were approved.</p>
10.	<b>Date of next meeting</b>	<p>Next meeting to be held on Monday 3<sup>rd</sup> October 2022 at 6.30pm</p> <p>Meeting closed at 6.57pm</p>

Agreed and signed by Chair of Allotment Association..... Date .....