



**SACRISTON PARISH ALLOTMENT ASSOCIATION**

**Minutes of the meeting held on Monday 4<sup>th</sup> July 2022 at 6.30pm  
In The Fulforth Centre**

**Present:** Cllr H. Dixon (Chair), Cllr G Ludlow, Cllr J Barrett, Cllr R Harrison Cllr R Sharp, Cllr D Robson, Cllr E Waldock, Mr E Metcalfe and Miss C. Wilson (Clerk)

**Apologies:** None

**Item No:**

1.	<b>Introductions and Apologies</b>	The Chair opened the meeting at 6.30pm and welcomed everyone.
2.	<b>Previous meeting minutes</b>	<p>Previous minutes from 6<sup>th</sup> June 2022 were accepted and signed as a true record.</p> <p>Discussed the following matters which had arisen from meeting on 6<sup>th</sup> June 2022.</p> <p><b><u>Rat Poison</u></b> Reports received from BPC visit. Amount of bait being used at sites 800g at Cross Lane and 1kg at Daisy Hill. Rodent activity was found. Next visit 4<sup>th</sup> August.</p>
3.	<b>Matters Arising</b>	<p><b><u>Waste Disposal</u></b> Discussed the options for removing waste on the allotments.</p> <p><b><u>RESOLVED</u></b> It was agreed that as and when necessary, we are to allocate a plot and all rubbish will be placed on that plot, a skip will then be hired to dispose of the rubbish all at once.</p>
4.	<b>Gates / Boundary Fence</b>	<p>Persimmon Homes have now signed the agreement, we now have a copy. We now need to register the agreement with Land Registry and the solicitor requires confirmation when this has been done.</p> <p>Kevan Jones MP has informed us that he has contacted Persimmon Homes with regards to our concerns and is awaiting a response.</p>
5.	<b>Treasurer's Report</b>	<p>£1742.81 currently in the bank. No bank statement received since 24<sup>th</sup> May 22.</p> <p>Clerk advised that monies which have been taken to date are: -</p> <p>£1625 rent collected £360 gate key deposits</p>

		<p>£252 public liability insurance</p> <p>Water bill up to 30<sup>th</sup> June 22 has been received in the sum of £171.36.</p>			
6.	<b>Matters raised by plot holders</b>	<p>Discussed email received regarding plot DH9.</p> <p><b><u>RESOLVED</u></b></p> <p>It was agreed that the clerk was to respond to advise that the contents have been noted, and grass cutting would be organised for a regular basis at Daisy Hill.</p>			
7.	<b>Vacant Allotments and Waiting list</b>	<b>Vacant Allotments</b>		<b>Waiting List</b>	<b>Plots offered</b>
		CL	3	2	0
		DH	1	3	0
		<p><b><u>P13 &amp; P14</u></b></p> <p>As of 30<sup>th</sup> June 2022, the plot holder should have now vacated. Any items left can now be disposed of by the council.</p> <p><b><u>RESOLVED</u></b></p> <p>Clerk to contact previous plot holder to confirm the situation and ask for the gate key to be returned.</p> <p>Email received from plot holder who has taken over plot P10. They are currently unable to carry out any work to the plot due to there being rubble/concrete just under the surface. The plot has been inspected and is not a condition for growing.</p> <p><b><u>RESOLVED</u></b></p> <p>The clerk is to ask the plot holder if they would like to move to P13 now that plot holder has vacated.</p> <p><b><u>D4</u></b></p> <p>Plot holder is now extending leaving date. It was suggested that as we have people on waiting list, we ask the current plot holder if they agreed to us offering the plot to the next person in line which would then help tidy up the allotment and resolve the problem.</p> <p><b><u>RESOLVED</u></b></p> <p>Clerk to email plot holder to request permission to offer plot to next on waiting list.</p>			
8.	<b>Representative Reports</b>	<p><b>Cross Lane Allotments</b></p> <ul style="list-style-type: none"> <li>Plot holders had been wondering what was happening with some of the gardens that were not being tended to.</li> </ul>			

		<p><b>Daisy Hill Allotments</b></p> <ul style="list-style-type: none"> <li>• 14DH – fence discussed. This will be looked at once NIB judging has taken place.</li> <li>• Grass cutting discussed. To look at getting a small container/shed and purchasing a lawnmower to ensure the grass is cut on a regular basis.</li> <li>• Gate numbers have been purchased.</li> <li>• No parking signs have been purchased.</li> <li>• It was discussed and noted that the plot holder who previously shared plot DH4 had left items still on this plot when they vacated to their own plot. Cllr Sharp is to speak to the plot holder to ask them to remove the items as it is unfair for the current plot holder to have to dispose of them.</li> </ul> <p><b><u>Inspection Dates</u></b>  Next inspection dates are: -  Cross Lane – Wednesday 6<sup>th</sup> July at 8pm – carried out by Clerk and Cllr Sharp  Daisy Hill – Sunday 10<sup>th</sup> July at 10am – carried out by Cllr Barrett and Eric Metcalfe.</p> <p><b><u>RESOLVED</u></b>  Clerk to email DH9 to advise of when the next inspection will take place.</p>
9.	<b>Applications for Buildings</b>	Nothing to report.
10.	<b>Date of next meeting</b>	Next meeting to be held Monday 5 <sup>th</sup> September 2022 at 6.30pm  Meeting closed at 7.29pm

Agreed and signed by Chair of Allotment Association..... Date .....