



SACRISTON PARISH ALLOTMENT ASSOCIATION

Minutes of the meeting held on Monday 3rd October 2022 at 6.30pm In The Fulforth Centre

Present: Cllr H. Dixon (Chair), Cllr J Barrett, Cllr R Sharp, Cllr E Waldock and Miss C. Wilson (Clerk)

Apologies: Cllr R Harrison, Cllr D Robson, Cllr G Ludlow and Mr E Metcalfe

Item No:

1.	Introductions and Apologies	The Chair opened the meeting at 6.30pm and welcomed everyone. Apologies received and accepted from Cllr R Harrison, Cllr D Robson, Cllr G Ludlow and Mr E Metcalfe. Plot holder DH9 attended the meeting.
2.	Previous meeting minutes	Previous minutes from 5 th September 2022 were accepted and signed as a true record. <u>Grass Cutting</u> Clerk enquired as to whether Harry Robson had cut the grass at Daisy Hill. Cllr R Sharp informed that he had not been, and DCC had carried out a cut, along with members cutting when required. The grass at Daisy Hill and Cross Lane will require cutting before the end of the season. <u>RESOLVED</u> Clerk to contact Harry Robson and ask him to cut the grass on both sites.
3.	Matters Arising	<u>DH9</u> The plot has now been taken. When the clerk visited the plot to get the tenancy agreement signed, the new plot holder showed the clerk around the site. There is a lot of rubbish within the plot that does not appear to have been there when the previous plot holder was in occupation. It seems that a lot of this rubbish has only recently appeared. The plot holder was concerned about some sheets which he thought were either asbestos or fibre glass. The plot also required a new gate. <u>RESOLVED</u> A new gate has been fitted; however, a bolt is required. Cllr R Sharp is to purchase one. The fence panel which was covering the gate opening has been left inside the allotment. The sheeting has

		<p>been inspected and it has been confirmed to the allotment holder that this is not asbestos.</p> <p><u>EVICTION NOTICES</u> Clerk contacted plots B7 & B8 and they confirmed that they had vacated the plots. Plots B7 and B8 require a dividing fence before being let. Eviction notice served upon plot D7 to expire on 23rd September 22. The plot has been offered to the next person on the list who is wanting to take this. Clerk has contacted the above plot holders and requested the gate keys back, however, has received no response.</p> <p><u>WATER</u> The water will be turned off on both sites from 1st November 22. Cllr J Barrett and Cllr R Sharp to get meter readings.</p>			
4.	Gates / Boundary Fence	Nothing to report.			
5.	Treasurer's Report	<p>The bank balance following the water rates payment will be £1793.01 however, £400 relates to the deposit for gate keys so there is £1393.01 in the account.</p> <p>The water bill for Cross Lane was £160.90. Daisy Hill water bill is due on 18th October.</p>			
6.	Matters raised by plot holders	<p>There has been no further fly tipping at Daisy Hill since the last meeting.</p> <p>Plot holder D4 requested use of the strimmer. It was confirmed that the strimmer was taken away however, is now working but does require fuel. DH12 still has the rotavator.</p> <p>Discussed the possibility of charging a small fee for the use of the items to cover the cost of maintenance and fuel. Agreed to discuss this at the AGM.</p>			
7.	Vacant Allotments and Waiting list	Vacant Allotments		Waiting List	Plots offered
		CL	6	4	1
		DH	1	1	0
		<p><u>P8</u> The allotment holder was happy with the previous proposal.</p> <p><u>P10</u> The clerk has sent the tenancy agreement to the Woodshed Workshop however, has not received a reply. The clerk is to speak</p>			

		<p>to Cllr D Forth to see if she can speak to the Woodshed Workshop to chase this up.</p> <p><u>P15, P16, P17</u> Plots are not fit for purpose. It was proposed that we get some machinery and clear the allotments, removing all sheds etc. Cllr H Dixon has spoken to Kevin Greathead regarding this and costs for carrying out such work would be estimated to be in the region of £1500.</p> <p><u>RESOLVED</u> It was agreed that the Allotment Association is to request a grant from the Parish Council of £2,000 to cover work on Cross Lane allotment and rubbish removal from both sites.</p> <p><u>DH14</u> It was agreed to offer the plot in its current condition however, the fence does require renewing. There is a gate in the orchard which maybe able to be used.</p>
8.	Representative Reports	<p>Cross Lane Allotments</p> <ul style="list-style-type: none"> • Nothing to report. <p>Daisy Hill Allotments</p> <ul style="list-style-type: none"> • Cllr R Sharp has had some further gate keys cut. This was in the sum of £25.20.
9.	Applications for Buildings	<p><u>DH9</u> Requested a 2x2 shed at the rear of the garden.</p> <p><u>RESOLVED</u> Application approved.</p>
10.	Date of next meeting	<p>Next meeting to be held on Monday 7th November 2022 at 6.30pm</p> <p>Meeting closed at 7.10pm</p>

Agreed and signed by Chair of Allotment Association..... Date