



SACRISTON PARISH COUNCIL

**Minutes of the meeting held on Wednesday 1st June 2022 at 6.30pm
In The Fulforth Centre**

Present: Cllr H. Dixon (Chair), Cllr G Ludlow (Vice Chair), Cllr E Waldock, Cllr S Wilson, Cllr D Robson, Cllr F Morrell, Cllr K Wilson, Cllr L Claughan, Cllr R Harrison, Cllr J Barrett, Cllr D Forth and Miss C. Wilson (Clerk)

Apologies: Apologies received from Cllr G Ludlow (Vice Chair)

Item No:

1.	Introductions and Apologies for Absence	The Chair opened the meeting at 6.30pm and welcomed everyone. Apologies received and accepted from Cllr G Ludlow (Vice Chair). Cllr S Wilson left the meeting at 7.25pm following Agenda Item 11.
2.	Disclosure of Interest from Members	Nothing to report.
3.	Questions from the public	(Questions & Comments from the public in attendance – max 5 mins per item/individual) David Moore from Whitewolf Blacksmith attended the meeting and provide a short introduction about himself and his company. He explained that he would like to offer his expertise if required in future. RESOLVED Chair is to contact David at a later date to discuss a project.
4.	Previous meeting minutes	Previous minutes from 4 th May 2022 were accepted and signed as a true record. Update from previous meeting; CCTV – Electrician had attended to install the cameras however, upon fitting one camera was broken and therefore he was going back to TP Electricals to exchange this and would reattend at some point to fit new one. Draft minutes from the AGM on 4 th May 2022 were circulated, and it was agreed they were true record and could be published on the website.
5.	Police Matters	No PACT report received this month. Clerk received email from member of the public who was concerned about fires being started in the woods. Clerk passed on

		the information to Cllr Waldock who was now progressing the matter.
6.	Clerks Report	<p><u>Highway Report</u> Lilac Avenue - Highway services works in progress - Capital footway scheme.</p> <p><u>Persimmon Agreement</u> Not received back from Persimmon homes yet.</p> <p>The Chair informed that he has sent a letter to Kevan Jones MP explaining the situation and Kevan Jones has advised he is going to investigate the matter.</p> <p><u>RESOLVED</u> Clerk to contact solicitor to find out what is happening.</p> <p><u>Training</u> Village Greens - Mon 20th June 2022 at 6pm – Online £10 Creating a Community Emergency Plan - Tues 28th June at 6pm – FREE Common Land - Tues 12th July 2022 at 6pm - Online £10 Aycliffe’s Awesome Meadows - Weds 13th July 2022 at 10am – FREE</p> <p>All below £30 per person.</p> <p>Rights of Way - Tues 9th Aug 2022 at 6pm - Online £10 Contracts and Procurement - 9th June at 10:00am Finance for Councillors - 14th June at 6:30pm Role of the Internal Auditor - 16th June at 10:00am 21 spaces left VAT for unregistered councils (VAT 126) - 7th July at 10:00am – 12 spaces left VAT for VAT Registered council - 20th July at 10:00am 14 spaces available</p> <p><u>Leek Show</u> After receiving no further information regarding payment of the donation, which was agreed at last month’s meeting. The clerk has contacted Paul Bladon to query what was happening. Reply was received. Nothing further has happened, and questions had been raised surrounding the show actually proceeding.</p> <p><u>RESOLVED</u> It was agreed that as there was uncertainty surrounding the show the grant monies were not to be paid and no further action would be taken.</p>

7.	Sacriston in Bloom	In bloom was discussed. Hoping the flower bulbs will be delivered on time for the children to plant at the Party in the Park.
8.	Village Schools	<u>Fyndoune</u> Meeting arranged with Cllr Dixon, Cllr S Wilson, Cllr Waldock, Cllr Hopgood, Anna Wills, Claire Hanson and Andy Hill for 8 th June 2022.
9.	Parish Assets	Bus Shelters – Cllr Waldock is still chasing the bus stop at Ennerdale. St Bedes bus shelter in poor condition. Village Clock – nothing to report. Parish Building – nothing to report. War Memorial – nothing to report. Pit Wheel – discussed resin pathway. A plan was passed to Cllr S Wilson so he can forward this to the asset department.
10.	County Councillor's Reports	Cllr E Waldock; <ul style="list-style-type: none"> • Spoken with police and fire brigade regarding the fires in the woods. • Litter pick to be arranged for 2nd July. • Litter pick carried out with beavers last week. • Attended Prevent Training and recommends everyone to attend. Cllr S Wilson; <ul style="list-style-type: none"> • Crossleas light is still ongoing. • Still chasing up information with regards to the separation fence between Cinder Strip and Springside. • Met with Graham Cozens he advised nothing is to happen this year with the pit tub. • Abandoned house in Oakwood Close – Fire service and Police aware. • Consultation closed yesterday regarding number 25 bus. In the process of putting a letter together. • Still receiving housing queries.
11.	Group Representative Reports	Fulforth Centre Committee Meeting <ul style="list-style-type: none"> • Meeting not till next week. • Cllr Dixon intends on resigning. Sacriston Community Development Group <ul style="list-style-type: none"> • Meeting not taking place until next week. • Cllr Dixon is intending on resigning.

		<p>Sacriston Parish Allotment Committee</p> <ul style="list-style-type: none"> • Meeting is to be held next week. <p>New Hill Allotments</p> <ul style="list-style-type: none"> • No information still regarding an AGM. • Cllr Dixon has received a further complaint as the rubbish is still there. <p><u>RESOLVED</u> County Councillors are to now investigate the rubbish at New Hill.</p> <p>HR & Finance Group</p> <ul style="list-style-type: none"> • Meeting is to be held next week. <p><u>CDALC</u> The following was discussed at the smaller councils meeting.</p> <ul style="list-style-type: none"> • Hybrid meetings • Double taxation • S106 monies • Street naming • HR – Policies and Procedures
12.	Budget & Grant Applications	<p>As at the 1st June 2022 there was £119,645.90 in the bank.</p> <p><u>Invoices to pay</u> 9.99 - printer ink subscription</p> <p><u>RESOLVED</u> Invoices to pay agreed.</p> <p><u>Invoices paid</u> Stationery - £12.00 Clerk's wages plus 3 hours overtime - £720.45 HMRC - £120.59 Congburn Nurseries (NIB) - £130.00 Morrisons (NIB) - £120.00 Morrisons (NIB) - £45.00</p> <p><u>VAT return</u> VAT return for payments made at the end of March that couldn't get on last year's accounts - £289.10</p> <p><u>Grant Application</u></p> <ul style="list-style-type: none"> • Grant application received from Marie Curie requested amount - £250 • DUFC provided further information regarding a portable defibrillator which would cost £850 Plus VAT.

		<ul style="list-style-type: none"> The Council are extremely grateful for the work that Live Well North East and The Woodshop Workshop were contributing towards Party in the Park. The Council thanked them both for their help and would like this to continue for future. As a gesture, the Council would like to offer a donation to each for their work. <p><u>RESOLVED</u> A grant of £500 was agreed to be paid to Marie Curie. A grant of £250 was to be paid towards the defibrillator however, before payment is made the Council would like proof that the remaining funds would be met. A donation of £250 be paid to Live Well North East. A donation of £250 be paid to Woodshop Workshop.</p>
12.1	Internal Auditors Report 2021/22	The Internal Auditors report was discussed and accepted by Council.
12.2	Section 1 - Annual Governance Statement 2021/22	Section 1 The Annual Governance Statement 2020/2021 was discussed and agreed, acceptance by council.
12.3	Section 2 - Accounting Statement 2021/22	Section 2 The Accounting Statements for 2020/2021 was discussed and agreed, acceptance by council. As Council had agreed both sections they were signed and recorded by both the Chair and Parish Clerk.
13.	Parish Councillor Vacancies	Debra Forth attended the meeting and would like to apply for one of the vacant positions. She provided the meeting with some brief background information and explanation as to what skills and knowledge she could bring to benefit the Council. <u>RESOLVED</u> It was discussed and agreed by everyone that Debra would be co-opted onto the Parish Council. There is now one vacant position.

14.	Date and time of next meeting	Next meeting to be held Wednesday 6 th July 2022 at 6.30pm Meeting closed at 19.47pm
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Agreed and signed by Chair of Sacriston Parish Council Date