



## SACRISTON PARISH ALLOTMENT ASSOCIATION

### Minutes of the meeting held on Monday 7<sup>th</sup> November 2022 at 6.30pm In The Fulforth Centre

**Present:** Cllr H. Dixon (Chair), Cllr J Barrett, Cllr E Waldock, Cllr D Robson, Cllr G Ludlow and Mr E Metcalfe and Miss C. Wilson (Clerk)

**Apologies:** Cllr R Harrison and Cllr R Sharp

**Item No:**

1.	<b>Introductions and Apologies</b>	The Chair opened the meeting at 6.30pm and welcomed everyone.  Apologies received and accepted from Cllr R Harrison and Cllr R Sharp.
2.	<b>Previous meeting minutes</b>	Previous minutes from 3 <sup>rd</sup> October 2022 were accepted and signed as a true record.
3.	<b>Matters Arising</b>	<p><b><u>Grass Cutting</u></b> Clerk has text Harry Robson and asked if he can cut the grass at Cross Lane and Daisy Hill before the end of the season. Queries raised as to whether the grass has been cut four times this year.</p> <p><b><u>Water</u></b> The water has been turned off at Daisy Hill and the meter reading taken. Cllr J Barrett is to confirm if the water is off at Cross Lane. A meter reading was taken.</p> <p><b><u>Strimmer and Rotavator</u></b> To draw up a form that will be kept in the container for members to sign when they loan the tools. Members will be asked to sign to confirm they accept liability when using the tools and that the Parish Council will not be held responsible for any accidents that may occur whilst using the items.</p> <p><b><u>P18</u></b> Questions have been raised about whether the plot holder has carried out sufficient work to the plot. Members are to bring this matter to the plot holders' attention.</p>
4.	<b>Gates / Boundary Fence</b>	Cllr Ludlow has completed the land registry forms and given to clerk to copy and send.
5.	<b>Treasurer's Report</b>	The bank balance is £1381.02 however, £460 relates to the deposit for gate keys.

6.	<b>Matters raised by plot holders</b>	<p><b><u>DH14</u></b> Clerk met new plot holder on site. They managed to gain access to the site, however a new gate is required. The plot holder had a look around the site and there is lots of rubbish including two fridges in the shed. Clerk discussed getting a skip to the site to clear the rubbish.</p> <p><b><u>RESOLVED</u></b> Panel members discussed attending to help clear the plot, moving all the rubbish to an area so it can easily be removed. They will then ask a plot holder at Cross Lane who knows a scrap man to clear the unwanted metal/fridges. Clerk to advise plot holder.</p>														
7.	<b>Vacant Allotments and Waiting list</b>	<table border="1" data-bbox="528 696 1441 857"> <thead> <tr> <th data-bbox="528 696 711 752"></th> <th data-bbox="711 696 892 752"><b>Vacant Allotments</b></th> <th data-bbox="892 696 1177 752"><b>Waiting List</b></th> <th data-bbox="1177 696 1441 752"><b>Plots offered</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="528 752 711 804">CL</td> <td data-bbox="711 752 892 804">4</td> <td data-bbox="892 752 1177 804">3</td> <td data-bbox="1177 752 1441 804">0</td> </tr> <tr> <td data-bbox="528 804 711 857">DH</td> <td data-bbox="711 804 892 857">0</td> <td data-bbox="892 804 1177 857">0</td> <td data-bbox="1177 804 1441 857">1</td> </tr> </tbody> </table> <p><b><u>P15, P16, P17</u></b> Kevin Greathead has started work with light digger. He is to clear scrap metal first.</p>				<b>Vacant Allotments</b>	<b>Waiting List</b>	<b>Plots offered</b>	CL	4	3	0	DH	0	0	1
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8.	<b>Representative Reports</b>	<p><b>Cross Lane Allotments</b></p> <ul data-bbox="592 1104 1417 1330" style="list-style-type: none"> <li>• Comments from plot holders about how nice it is at the allotments.</li> <li>• Gate is still broken. Cllr Dixon to speak to the lock company to see if they can provide a new lock. In the meantime, it was suggested that the lock be taken from the other gate and put onto the pedestrian gate.</li> </ul> <p><b>Daisy Hill Allotments</b></p> <ul data-bbox="592 1417 1417 1727" style="list-style-type: none"> <li>• The lockdown for all birds is in place from today. Cllr Sharp is to print off some notices and put those in the boards at Daisy Hill.</li> <li>• A gate has been sourced. Cllr Sharp will contact DH14 and arrange to move it into the garden so it's available over the next few days.</li> <li>• Concerns over fence being taken from the Orchard.</li> <li>• The water was turned off. The meter reading was 2914.5.</li> </ul> <p><b><u>RESOLVED</u></b> Discussions had taken place regarding the fence at the Orchard however, this is not to be removed at present. It was discussed that if the Orchard is to be opened up to members of the public then the fence should be lowered and also the lock needs to be taken off the gate. This is something that requires further discussion with members at the next AGM.</p>														

		Asked Cllr J Barrett to put bird flu notices up at Cross Lane.
<b>9.</b>	<b>Applications for Buildings</b>	No applications.
<b>10.</b>	<b>Date of next meeting</b>	Next meeting to be held on Monday 5 <sup>th</sup> December 2022 at 6.30pm Meeting closed at 6.55pm

Agreed and signed by Chair of Allotment Association..... Date .....