



**SACRISTON PARISH ALLOTMENT ASSOCIATION**

**Minutes of the meeting held on Monday 6<sup>th</sup> February 2023 at 6.30pm  
In The Fulforth Centre**

**Present:** Cllr H. Dixon (Chair), Cllr J Barrett, Cllr D Robson, Cllr G Ludlow, Cllr E Waldock, and Miss C. Wilson (Clerk)

**Apologies:** Cllr R Harrison and Cllr R Sharp

**Item No:**

1.	<b>Introductions and Apologies</b>	The Chair opened the meeting at 6.30 pm and welcomed everyone.  Apologies received and accepted from Cllr R Harrison and Cllr R Sharp.
2.	<b>Previous meeting minutes</b>	Previous minutes from 9 <sup>th</sup> January 2023 were accepted and signed as a true record.  Minutes from the extraordinary meeting on 23 <sup>rd</sup> January 2023 were accepted and signed as a true record.
3.	<b>Matters Arising</b>	<p><b><u>AGM</u></b> The date of the AGM has changed due to the Fulforth Centre having regular bookings on an evening and the hall being unavailable. The AGM is to take place on Sunday 12<sup>th</sup> February 2023 at 3 pm.</p> <p><b><u>Tenancy Agreement</u></b> A meeting was held on 23<sup>rd</sup> January to discuss the changes to the agreement prior to the AGM.</p> <p><b><u>Rubbish at Daisy Hill</u></b> Full Council has approved the quote for the rubbish removal at Daisy Hill and the Clerk is to organise this.</p>
4.	<b>Gates / Boundary Fence</b>	Nothing to report.
5.	<b>Treasurer's Report</b>	No report from the treasurer.
6.	<b>Matters raised by plot holders</b>	Questions have been asked by a couple of members regarding the tenancy agreement. The clerk is to respond to both members.  Plot B9 has requested a joint tenancy. This has been agreed however, the person taking up the tenancy will be required to sign documentation that states that should the first-named plot holder

		vacate the plot the second-named tenant will also be asked to leave. The Clerk is to contact the plot holder and inform them of this.		
7.	Vacant Allotments and Waiting list	<b>Vacant Allotments</b>		<b>Waiting List</b>
		CL	4	5
		DH	0	0
		Plot A8 has given notice.		
8.	Representative Reports	<b>Cross Lane Allotments</b> <ul style="list-style-type: none"> <li>Nothing to report.</li> </ul> <b>Daisy Hill Allotments</b> <ul style="list-style-type: none"> <li>Some feedback regarding the tenancy agreement which has been resolved.</li> </ul>		
9.	Applications for Buildings	Plot B7 – requested permission for a polytunnel in the far right-hand corner.  <u><b>RESOLVED</b></u> Members agreed in principle, however, requested that the plot holder provide the size.		
10.	Date of next meeting	Next meeting is to be held on Monday 3 <sup>rd</sup> April 2023 at 6.30pm  Meeting closed at 6.52 pm		

Agreed and signed by Chair of Allotment Association..... Date .....