



**SACRISTON PARISH Allotment Association**  
**Minutes of the meeting held on Monday 6<sup>th</sup> September 2021 at 6.30pm**  
**The Fulforth Centre**

**Present:** Cllr H. Dixon (Chair), Cllr E Waldock, Cllr G Ludlow, Cllr J Barrett, Mr E Metcalfe, Mr R Lomax and Miss C. Wilson (Clerk)

**Apologies:** Cllr R Sharp and Cllr D Robson

<b>Item No.</b>	<b>Subject</b>	<b>Discussion and Decision</b>	<b>Lead Cllr (s)</b>	<b>Action/ Timescale</b>
1	<b>Introductions</b>	The Chair opened the meeting @ 6.30pm and welcomed everyone.  Apologies were accepted from Cllr R Sharp and Cllr D Robson	HD	
2	<b>Previous meeting minutes and actions</b>	Amendment to minutes from 5 <sup>th</sup> July 2021 Daisy Hill: B Weldon did not climb the fence, he reported that someone had climbed the fence into his allotment.  Previous minutes from 5 <sup>th</sup> July 2021 were accepted and signed as a true record.	HD	
3	<b>Matters Arising</b>	Nothing to report.		
4	<b>Gates / Boundary Fence</b>	Daisy Hill Fence – It was agreed at full Parish Council meeting to accept the proposal of the agreement to be drawn up by Persimmon in the sum of £750 plus VAT.  <b>RESOLVED</b> Clerk to inform Persimmon and request a draft agreement.	HD  CW	
5	<b>Treasurer's Report</b>	There is £1953.04 in the bank.  No further forward regarding the water rates bills with Northumbrian Water.	EM	

6	<b>Matters raised by plot holders</b>	<p>There has been a couple of instances where fire has broken out and the fire brigade has been in attendance. The allotments were P13/P14 and P11/P12.</p> <p>A letter was sent to B6 regarding the removal of the ducks.</p> <p><b>RESOLVED</b> It was reported that the ducks have now been removed.</p>	HD	
7	<b>Vacant Allotments/ Waiting list</b>	<p><b><u>WAITING LISTS</u></b></p> <ul style="list-style-type: none"> <li>• Cross Lane waiting list – 13</li> <li>• Daisy Hill waiting list – 6</li> </ul> <p><b><u>VACANT ALLOTMENTS</u></b></p> <p>C7 was vacant however, P18 purchased some sheds so requested to move to this allotment so he did not have to take down and move the sheds. This has been agreed. P18 is now vacant and has been offered to the next person on list. A5 is now vacant and has been offered to the next person on list. P17 is now vacant and has been offered to the next person on the list. B2 has provided notice and this plot has already been accepted by someone. A10 is now vacant.</p> <p><b>RESOLVED</b> It was agreed to wait one week for replies from those on the waiting list regarding the vacant allotments and if no reply then remove them from the waiting list.</p> <p><b><u>WARNING LETTERS</u></b> P10 and P15 are to be given final warning notices as they have still not carried out any cultivation following the previous warning. P10 has also been asked to remove the shed from the garden so that the boundary fence can be erected.</p>	CW	
8	<b>Representative Reports</b>	<p><b>Cross Lane</b></p> <ul style="list-style-type: none"> <li>• More rat poison is required.</li> <li>• The water will be turned off 31<sup>st</sup> October 2021, notices will be erected.</li> </ul> <p><b>RESOLVED</b> HD is to order further rat poison.</p>	RL, HD	

		<b>Daisy Hill</b> <ul style="list-style-type: none"> <li>• DCC has cleared the fly tipping at the top of the site and grass seed has been purchased and the area has been seeded.</li> <li>• Water to be turned off, notices to be erected.</li> <li>• Warning letters to be sent to be sent to certain plots.</li> </ul>	CW	
9	<b>Applications for Buildings</b>	B5 – would like to extend polytunnel and erect cabin. D5 would like to relocate the shed to the front of the garden.  <b>RESOLVED</b> Both applications were agreed.	CW	
10	<b>Date of next meeting</b>	Next meeting to be held Monday 4 <sup>th</sup> October 2021 @ 6.30pm  Meeting closed at 7pm  Agreed by Chair of Allotment Association .....	HD	