



SACRISTON PARISH COUNCIL
Minutes of the meeting held on the Wednesday 4th November 2020
Via Zoom at 6.30pm

Present: Cllrs H. Dixon (Chair), E. Waldock (Vice Chair), S. Wilson, G. Ludlow, B. Smith, K Wilson, D. Robson, C Waggott, R. Sharp and C. Wilson (Parish Clerk)

Apologies: Cllrs E. Metcalfe and H. Hubber

Item No.	Subject	Discussion and Decision	Lead Cllr (s)	Action/ Timescale
1.	Introductions and Apologies for Absence	Chair opened the meeting @ 6.30pm and welcomed everyone. Apologies received and accepted from Cllrs E. Metcalfe and H. Hubber R. Sharp joined the meeting at 6.43pm.	HD	
2.	Disclosure of Interest from Members	None		
3.	Public Questions	(Questions & Comments from the public in attendance – max 5 mins per item/individual) Linda Surtees – The Fulforth Centre Linda discussed recommencing the free meals and asked for volunteers to help. There is £2440 left from previous funding and more funding would need to be applied for, again she would require help with this. Cllr SW is to see if he has any monies left over that he could contribute towards the meals. Due to The Fulforth Centre’s involvement Remembrance Sunday was discussed. The Risk Assessment was agreed by all. There will be limited attendees and the appropriate	HD ALL	

		<p>Covid guidelines will be followed. All raised beds have been cleaned and replaced with new plants ready for Sunday. HD has an invoice for the reimbursement of the plants. Bernie's son has been making some metal soldiers which he is selling, and any money raised will be donated to Help for Heroes. She would like to know if the PC would like to purchase any. The PC asked for photographs and costs, LS will send these however, it was agreed that we would most likely purchase them for event.</p>	<p>LS ALL</p>	
4.	Minutes of the Previous Meeting	<p>Council meeting held on 7th October 2020</p> <p>Minutes were then accepted as a true record and signed by the Chair.</p>	<p>HD</p>	
5.	Police Matters	<p>PACT Report</p> <ul style="list-style-type: none"> • Public order: 2 (3 last month) • Sexual offences: 2 (0 last month) • Violence against a person: 4 (6 last month) Report of assault or threats to assault, either with or without injury. • Theft: 4 (2 last month) Theft of property other than burglary. • Criminal damage: 1 (3 last month) Damage caused to property. • Concerns for safety: 12 (15 last month) Concerns raised for persons safety. • ASB personal: 5 (2 last month) This involve individuals feeling targeted. • ASB nuisance: 3 (9 last month) This includes youth nuisance and alcohol related incidents. • ASB environmental: 2 (4 last month) These include off-road vehicles, vehicle nuisance house parties. • Domestic crime: 9 (3 last month) Domestic related incidents including arguing, violence and threats. • Missing person: 2 (1 last month) Person reported missing to police. • Suspicious activity: 16 (20 last month) 	<p>CW</p>	

6.	Clerks Report	<p><u>Planning Applications</u></p> <ul style="list-style-type: none"> • Sacriston Enterprise Workshops - Unit 4, Cooperative Workshops, Plawsworth Road, Sacriston - Proposed change of use and conversion of units 4 & 5 to accommodate sport and fitness facilities, to include reconfiguration of internal layouts, replacement of first floor and associated external alterations to existing fenestration and parking. • R Harold, Properties Limited, Unit 1, Block 1, Acorn Close Lane, Sacriston, Durham, DH7 6AN - Conversion of 3 no. grassed areas outside of industrial estate to staff/customer parking to include installation of dropped kerbs. <p>The following planning applications have been approved: -</p> <ul style="list-style-type: none"> • Mrs N Thompson of 23 Daleside, Sacriston, Durham, DH7 6BJ - Extension of existing living room to front elevation of property. Conversion of existing garage into a habitable room. Construction of new external porch. Extension of existing driveway including construction of new retaining/boundary wall and fence. • D Howarth, 6 Edgewood Court, Sacriston, Durham, DH7 6XH - Erection of summer house in rear garden and kitchen and living room extension to rear. <p><u>Roadworks</u></p> <p>B6532 Front Street, Sacriston New service connection 4 way lights (permanent lights replaced with temporary lights) on 25th October - Northern Gas Network</p> <p>B6312 - From Sacriston to A167, Tan Hills, Nettlesworth - Replace damaged pole - 2 Way Lights -21st - 24th October 2020 - Northern Power Grid</p> <p><u>Training</u></p> <p>I have attended 4 x training courses via Zoom over the month of October. I found them informative and it was good to get to know what other councils do regarding certain things. Following the training, I have made some amendments to the Agenda, which you all may have noticed this month. One of the main amendments was to remove any other</p>	CW	
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		business as an agenda item, this item is too vague and the council cannot make any unexpected decisions. There was also some good information regarding budgets and that the council should have a general reserve, so this may be something we can discuss ready for the next financial year's budget.		
7.	In Bloom	Currently on hold.	HD	
8.	Village Schools	<p>Cllr SW has been informed that no further action has been taken and we must now wait for the consultation to finish.</p> <p>The Northern Echo have placed a newspaper article on FB today regarding Durham Federation school. Cllr SW is to speak to DCC to find out if they have agreed this.</p> <p>As of 1st November 2020, St Bede's School is now part of the academy trust of Bishop Wilkinson Catholic Education Trust. The LA governor is no longer in place however, EW is being kept on as a foundation governor.</p>	<p>SW</p> <p>EW</p>	
9.	Parish Assets	<p>Bus Shelters – The pane has been replaced at the bus stop at St Bede's School, unaware if the one at the Crossroads Inn has been replaced, no communication from David Bainbridge.</p> <p>Village Clock – Nothing to report</p> <p>Parish Building – Nothing to report</p>	EW, CW	
10.	County Councillor's Reports	<p>Cllr Simon Wilson Report</p> <ul style="list-style-type: none"> • COVID Tiers – although Durham and NE7 had managed to make strong enough cases not to move tiers, it has now been agreed by the government that the whole of England will enter a month lockdown. • County Plan - this went through at Council and now gives some roadmap of development of the county over the next 20 years. There were no new developments in Sacriston on the plan. • Fyndoune - still in consultation. Request for parish to take on form was registered with Olwyn Gunn (copied Clerk into the email sent) no indications on Licence to 	SW	

		<p>Operate yet due to consultation. I am however still asking for updates to see where things stand.</p> <ul style="list-style-type: none"> • White lines - waiting on them being painted - they have been requested. • Have Bernice and Graeme heard anything? I did request that they were contacted. • Been mainly dealing with individual requests due to new restrictions etc. • Speeding – surveys have been carried out and waiting for reports. <p>Cllr SW was asked, has contact been made with Kevan Jones MP regarding the schools. He has not managed to speak to him yet. Has Cllr Carl Marshall made any update – Cllr CM has again advised that we must wait for the consultation to finish.</p> <p>It was discussed as to why the road to the refuse centre at Potterhouse Lane was still closed. Cllr SW will speak to DCC to ask the question.</p> <p>Cllr E Metcalfe has raised concerns regarding the refuse wagons being driven within the village as some cars have been damaged.</p> <p>Streetlight at the gapsite – Cllr SW periodically checks this and it is on the worklist</p> <p>Cllr Heather Liddle Report No report received.</p>	DR GL EM BS	
11.	Reports from Group Representatives	<p>Fulforth Centre Committee Meeting</p> <ul style="list-style-type: none"> • Nothing to report - no meeting held <p>Sacriston Community Development Group</p> <ul style="list-style-type: none"> • Nothing to report - no meeting held <p>Sacriston Parish Allotment Committee Daisy Hill fence – We are waiting for a scaled plan from the Land Registry.</p> <p>Correspondence from a plot holder was discussed regarding the horses on allotments, and it was agreed that we are to contact DCC and NAS to gain further guidance.</p>	HD CW, HD	

		<p>New Hill Allotments</p> <ul style="list-style-type: none"> Nothing to report. <p>HR & Finance Group</p> <ul style="list-style-type: none"> Nothing to report. 		
12.	Budget & Grant Applications	<p>As at the 27th October 2020 there was £69,910.42 in the bank.</p> <p><u>Invoices to be paid</u> James Burnip Notice letter recorded delivery - £2.06 Clerks training sessions - £50 October printer ink subscription - £1.99 Zoom subscription payment November - £14.39 SLCC membership - £140 H Dixon – reimbursement for plants - £23.00</p> <p>VAT return submitted - £4971.99</p> <p><u>Budget</u> Discussed and agreed by all.</p> <p><u>Donation Request</u> Durham Cathedral have requested a donation. It was agreed that we are to donate £250. A letter received from Help for Heroes and it was discussed and agreed that we are to donate £250.</p>	CW	
			ALL	
			ALL	
13.	Events and Information	<p>Christmas Lights – it was discussed that there is an issue as DCC have advised that LITE are unable to stress test the columns. The licence has been sent to David Murphy to complete relevant sections before submitting to DCC. David Murphy of LITE is communicating with DCC on the matter and has been extremely helpful. SW to also seek advice/information from DCC to support our application to have the lights tested and installed in readiness for the Xmas switch-on.</p>	HD	
			SW	

		Remembrance Sunday – discussed and Risk Assessment agreed by all.	ALL	
14.	Date & Time of Next Meeting	<p>Next meeting – 2nd December 2020</p> <p>Chair thanked everyone for their attendance</p> <p>Meeting Closed @ 7.48pm</p> <p>Signed Date/...../.....</p> <p><i>Chairperson</i></p>		