



SACRISTON PARISH ALLOTMENT ASSOCIATION

**Minutes of the meeting held on Monday 4th April 2022 at 6.30pm
In The Fulforth Centre**

Present: Cllr H. Dixon (Chair), Cllr E Waldock, Cllr G Ludlow, Cllr J Barrett, Cllr R Harrison, Cllr R Sharp, Cllr D Robson, Mr E Metcalfe and Miss C. Wilson (Clerk)

Apologies: NONE

Item No:

1.	Introductions	The Chair opened the meeting at 6.30pm and welcomed everyone.
2.	Previous meeting minutes	Previous minutes from 7 th March 2022 were accepted and signed as a true record.
3.	Matters Arising	<p><u>Rat Poison</u> Rat poison boxes have now been placed at DH and CL sites. Beamish Pest Control have provided plans of where boxes have been laid. Agreements have been provided which require signing. These confirm that BPC will attend and inspect 8 times per year. The cost of this is £400 DH, £600 CL.</p> <p><u>P1</u> Email received regarding incident between allotment holder P1 and A1. Email read to panel and discussed.</p> <p><u>RESOLVED</u> It was agreed that allotment holders P1 and A1 would each be invited to a meeting to discuss the situation. The meetings would be held with Cllr John Barrett, Cllr Rachel Sharp, and Cllr E Waldock would Chair the meeting. Following that, they would attend a further meeting together to discuss and resolve the situation.</p> <p><u>DH5</u> Complaint received regarding another allotment member. Panel informed and contents discussed.</p> <p><u>RESOLVED</u> Clerk to write letter to DH5 to inform that contents of letter have been noted and to remind plot holders of avian bird flu regulations.</p>
4.	Gates / Boundary Fence	Agreement received and will be discussed and signed at the full council meeting on 6 th April 2022.
5.	Treasurer's Report	£2352.09 currently in the bank.

		<p>A bill has been received for £123 for water usage however, up to date meter readings have been provided and Eric has asked for the account to be recredited.</p> <p><u>Non-Payment of Rent</u> A8 – still owes for money for gate key deposit. P7 – still owes rent and PLI P13, P14 – still owes rent in continuing? DH3 – still owes rent and PLI DH12 – advised that has given up plot but clerk has emailed for confirmation. DH14 – still owes rent and PLI</p> <p><u>RESOLVED</u> Cllr John Barrett is to see if he can speak to P7. Clerk to contact A8, P13, P14 and DH12. Cllr Rachel Sharp to contact DH and ask DH12 to confirm that they have given up plot.</p> <p><u>Invoices to be paid</u> Purchase of magnets for notice boards - £7.99 Purchase of key for allotment - £5.00 Purchase of additional keys for allotments –</p> <p><u>RESOLVED</u> The payment of the invoices was agreed.</p>			
6.	Matters raised by plot holders	Discussed during matters arising.			
7.	Vacant Allotments and Waiting list	Vacant Allotments		Waiting List	Plots offered
		CL	9	0	0
		DH	0	6	0
		DH6 – discussed to keep the allotment as an community garden.			
8.	Representative Reports	<p>Cross Lane Allotments</p> <ul style="list-style-type: none"> Complaint regarding the condition of allotment D4 and the fact there was no garden gate for access. <p>Daisy Hill Allotments</p> <ul style="list-style-type: none"> A question was raised as to how allotment holders can book the tools to use. <p><u>RESOLVED</u> Inspections were discussed and will be arranged for a later date. If anyone would like to use the tools, they can do so by emailing the clerk who will then contact Cllr Hughie Dixon or Cllr John</p>			

		Barrett who hold the key for the container. They will then provide them instructions on how to use the tools.
9.	Applications for Buildings	<p><u>P1</u></p> <ol style="list-style-type: none"> 1. A wooden shed, with an area of not more than 80 sq ft (8ft by 10ft intended). 2. A greenhouse, with an area of not more than 80 sq ft (probably 10ft by 8ft, but possibly smaller). 3. A smaller shed or cupboard, with an area of not more than 32 sq ft (most likely 6ft by 4ft or smaller but the request allows for the possibility of a 4ft by 8ft). 4. Concrete bases for these buildings extending 4 to 6 inches outside of the building walls, as per the advice from various retailers. 5. All the above would be of normal height (7ft 6in max). <p><u>RESOLVED</u></p> <p>The application was approved however, plot holders to be advised that they are not permitted to put concrete bases down and the bases must be slabs so they are easily removable at the end of the tenancy.</p>
10.	Date of next meeting	<p>Next meeting to be held Monday 9th May 2022 at 6.30pm</p> <p>Meeting closed at 7.37pm</p>

Agreed and signed by Chair of Allotment Association..... Date