



SACRISTON PARISH COUNCIL
Minutes of the meeting held on the Wednesday 4th March 2020
The Fulforth Centre, Sacriston at 6.30pm

Present: Cllrs H. Dixon (Chair), E. Waldock (Vice Chair), S. Wilson, R. Harrison, B. Smith, G. Ludlow, K. Wilson, E. Metcalfe, R. Sharp, D. Robson, F. Morrell, L. Burn, L. Claughan, H. Hubber and C. Wilson (Parish Clerk)

Apologies: None

Item No.	Subject	Discussion and Decision	Lead Cllr (s)	Action/ Timescale
1.	Introductions	Chair opened the meeting @ 6.30pm and welcomed everyone. No apologies received.	HD	
2.	Disclosure of Interest from Members	None		
3.	Public Questions	(Questions & Comments from the public in attendance – max 5 mins per item/individual) None		
4.	Minutes of the Previous Meeting	Council meeting held on 5th February 2020 Amendments to previous minutes St Bede's School is to merge into a Multi Academy Trust within the next two years. New Hill Allotments - £630.00 has been put aside for repairs to the road. Minutes were accepted as a true record and signed by the Chair.	EW FM	

5.	Police Matters	<p>PACT Report</p> <p>Drug related: 2 2 x persons using drugs within the public space. Officers attended and dealt with one individual.</p> <p>Violence against a person: 2 1 x young member of the public being in possession of a pole and making threats to harm members of the public. 1 x female being hit with snowballs by a group of youths. Both incidents are being dealt with.</p> <p>Theft: 3 1 x slight of hand attempt at a local store. This is when the cashier is tricked into handing over more change than required. 1 x taxi bilking, 1 x money stolen from an account. All are currently under investigation.</p> <p>Criminal damage: 4 1x damage to a fence, 1 x window being smashed, 2 x bus shelters being damaged.</p> <p>Burglary- Residential: 2 2 x attempted burglaries. Officers were made aware of two doors being tried within the village. Residents are asked to be extra vigilant and secure your property.</p> <p>Vehicle crime: 4 2 x bus windows being smashed following a stone being thrown into the path of the bus. 1 x van being broken into. 1 x further reported incident.</p> <p>RTC injury: 1 1x RTC injury following a drink driver losing control of their vehicle and crashing. The driver was transported to hospital.</p> <p>Road related: 6 3 x vehicles driving dangerously, 3 x items blocking the road.</p>	CW	
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		<p>Missing person: 2 2 x missing persons. They were located safe and well.</p> <p>ASB Personal: 2 1 x disagreement over parking, 1 x a male being banned from a local store.</p> <p>ASB Nuisance: 12 A total of 12 nuisance related ASB incidents have been reported. 5 incidents occurred during the snow fall and were youths throwing snowballs at cars. Other incidents involved known youths gathering outside of stores and being a nuisance.</p> <p>ASB Environmental: 3 1 x an off-road bike causing issues, 2 x house parties were also reported to police.</p> <p>Domestic incidents: 6 Malicious communications: 2 Harassment: 2 Concerns for safety: 10 Suspicious activity: 8</p> <p>These incidents had no impact on the wider community.</p>		
6.	Clerks Report	<p>NALC Chief Executive latest Bulletin</p> <ul style="list-style-type: none"> There is a new suite of HR information on the NALC website which can be used by parish councils. It should prove to be a useful source of information. <p>The Election of the Police and Crime Commissioner 2020</p> <ul style="list-style-type: none"> The election of the Police and Crime Commissioner (PCC) will be held on 7 May 2020. The Notice of Election will be published on 23 March 2020. There will be a "Purdah" period from the Notice of Election until the close of poll on 7 May 2020. <p>Planning Applications</p>	CW	

		<ul style="list-style-type: none"> • 67 Durham Road, Sacriston, DH7 6LN - change of use from a dwelling (C3) to a children's home (C2) for up to 3 children and young people with EBD (emotional behaviour disorder) and the demolition of the existing garage <p>Approved Planning Application</p> <ul style="list-style-type: none"> • Mrs Helen Robinson, 18-20 Lilac Avenue, Sacriston - Conversion from community centre to dwelling (as amended by revised site plan received 05/02/20) <p>CiLCA training</p> <ul style="list-style-type: none"> • Attended meeting on 18th February 2020. • Very informative - start with iLCA training first then progress. • Advised to purchase some books - Local Council Administration by Charles Arnold Baker (£103.99 through SLCC) • Local Council Explained • Local Council Clerks Guide <p>Northumbria in Bloom</p> <ul style="list-style-type: none"> • 4 x tickets ordered for Spring Meeting - 11th March 2020 - 10.30am • The Lancastrian Suite, Lancaster Road, Gateshead, NE11 9JR • Tickets - £7.50 include finger buffet and refreshments <p>Interviews to be held regarding life and history of Sacriston</p> <ul style="list-style-type: none"> • There is a current research project surrounding the life and history of Sacriston, how the village has changed over the years and, how we have seen how the village has developed as a community. • Oral interviews are taking place – 28th/29th March & 1st/3rd April 2020. • If anyone is interested, please contact me for details. <p>Selective Licensing</p> <ul style="list-style-type: none"> • Durham County Council is consulting on proposals to introduce selective licensing to parts of County Durham to help to improve the standard of privately rented properties. 		
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		<p>Luke Payne PSCO has informed that the criminal damage case which was reported has now been closed as all avenues have been exhausted.</p> <p>Village Clock – Nothing to report</p> <p>Parish Building – The power supply has now been disconnected and we are awaiting a final electricity account bill.</p>	HD	
10.	County Councillor's Reports	<p>Cllr Simon Wilson Report</p> <ul style="list-style-type: none"> • Fencing on main road from Mt Pleasant to old church has been repaired - still needs painting but bollards are up. • Light at Crossleas - still ongoing, at worst Portfolio holder will try to work it into next year's finances but is trying utmost to get it done asap. • White lining at Fulforth Centre - this has been progressed to be looked at and how to go about doing it • Benches - as per email at start of last month the bid has been sent off. • Schools - meeting held with portfolio holder and head of children's services - was cut short as full council had massively overrun. 3 children have taken up what would be Fyndoune offer. Consultation to come out regarding the adoption of one school number (which I thought was to be brought in asap to help the school). As a result, this will go to Cabinet, though I have no idea how this consultation will take place yet, or what it will say. Olwyn told me she had replied to the letter, however she still does not find it appropriate to meet with the Parish, I again informed her that you were wanting to meet with her. <p>Cllr Heather Liddle Report</p> <ul style="list-style-type: none"> • Village Inn - building control was on site late yesterday; our surveyor thinks the building is still moving so a structural engineer attended and agreed it needs to either be demolished or repaired ASAP. As the estate is now in administration it is unlikely the owners will do anything and it looks like DCC will have to demolish it under section 78 of the Building Act, then place a charge against the land and recover our costs when the land is sold. • Old Co-op - Heads of Terms have been agreed and DCC legal services are preparing a lease to Sacriston Enterprise Workshops to enable the £1.6M restoration project to commence. This has been a long process and has taken 6 	SW	

		<p>years and 10 months of continuous conversations and meetings to get DCC to agree. A really positive outcome which protects the future of the building.</p> <ul style="list-style-type: none"> • Fulforth Dene Development - there has been some confusion regarding the future of this site due to Cheviot Holdings electing to put the company into administration. This was due to a dispute with the contractor and their grouting subcontractor. Cheviot Holdings - Sacriston has not gone into administration and yesterday stated they were fully committed and are being supported by Homes England to bring the scheme back on track. • Town and Villages regeneration - Finch ale have now joined the scheme and have additional funding (CLLD) available to businesses in Sacriston. This is post code dependent and unfortunately the post code for Sacriston Front Street and Sacriston Industrial Estate does not have a post code that is covered in the funding catchment area. There will be some home-based businesses that qualify, and I have started work to match these with people I have worked with in the past to signpost them to the funding. At the Town and Villages meeting to discuss Sacriston I asked if Fyndoune sports facilities could be included in the budget to enable a refurb and model to improve the facilities for community use. Following on from this I have had a site visit with DCC Leisure services to look at the opportunities for expanding changing facilities and improving the grassed pitches and outdoor astro pitch. Leisure services will look at what funding is available both internally and externally. • St Johns Consultation - I have been contacted about a service charge that is being introduced by Karbon Homes at St Johns Court. I am awaiting a response from Karbon and will be attending the consultation meeting. • Fly-tipped caravan John Street, removal has been chased by myself and the warden and we will continue to do so until this has been removed as it is now a cause of anti-social behaviour. • Catholic Club - the sale is due to complete and it is anticipated the purchaser will build 4 residential dwellings on this site. • This week I had my divisional tour with Graham Cozens, DCC Grounds Maintenance Team Leader. There were no major issues and all grot spots have been reported for action. I will be taking a divisional tour with the neighbourhood warden at the end of the month. • From Monday this week there has been some temporary staffing changes which will be in place until around June. The Sgt for Sacriston division is now Charlotte Burn who is covering for Luke Terry. 		
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11.	Reports from Group Representatives	<p>Fulforth Centre Committee Meeting</p> <ul style="list-style-type: none"> • There is to be a pie and peas coffee morning on Friday 3rd April on behalf of the Air Ambulance Service. • There is to be a fashion show held on Thursday 23rd April in the centre, looking for volunteers to act as models. • There is to be 4 x days children's activities including a lunch put on in the centre over the Easter period part sponsored by the A.A.P. and the Fulforth Centre. <p>Sacriston Community Development Group</p> <ul style="list-style-type: none"> • The £3,000:00 has now reached the accounts for the cost of the fencing at the Fulforth Centre allotment garden. • Spring planting has started in conjunction with D.C.C. for this year's Northumbria in Bloom project. • The spring meeting for the Northumbria in Bloom project takes place on the 11th March at the Lancastrian Suite. 	HD	

		<p>Sacriston Parish Allotment Committee</p> <ul style="list-style-type: none"> • The 3 x fencing quotes have been submitted for both Cross Lanes and Daisy Hill sites and it was agreed that we recommend to full council that we ask Deerness Fencing to carry out this work. • The new Tenancy Agreement was discussed and, accepted by the committee. It is intended to issue the new agreement to new allotment holders and the new Rules and Constitution will be signed by existing members at rent collection dates which are the 9th and 16th March 2020. • Allotment inspections had taken place on the 1st March with a further inspection planned for the 8th March. • Daisy Hill gates were discussed however, this was left in abeyance due to awaiting legal advice from the National Allotment Society legal section <p>New Hill Allotments</p> <ul style="list-style-type: none"> • Nothing to report. <p>HR & Finance Group</p> <ul style="list-style-type: none"> • Discussed the possible financial cost of the fencing quotes. • Up to date accounting figures provided which include VAT reclaim. <p>C.D.A.L.C.</p> <ul style="list-style-type: none"> • Toilet tax campaign • Lobby Day – 10th March 2020 • Local Meeting discussed • Public Life Empowering • Installation of EVCP's in County Durham 	<p>HD</p> <p>RH</p>	
12.	Budget & Grant Applications	<p>As at the 3rd February 2020 there was £46,861.84 in the bank.</p> <p>There were no outstanding cheques.</p> <p>The final VAT reclaim has been sent and is in the sum of £1033.14.</p> <p>HMRC have advised that there is a tax refund due of £3145.32. CW has contacted them via letter and by telephone and they have confirmed this.</p>	CW	

		<p>RESOLVED CW to write a further letter to HMRC asking for the refund.</p> <p><u>Grant Applications</u></p> <p>Camera Club – requesting £525:00 to purchase equipment to undertake a project to convert the village “looking back” programme to digital format with the inclusion of soundtrack / commentary within the programme</p> <p>Ben Todd - Active to Learn CIC – has requested £250 for a 10-week programme within Sacriston Academy or St Bede’s RC Primary.</p> <p>Sacriston Enterprise Workshops – requesting up to £10,000:00 to engage / employ a facilities manager for the day to day running of the building</p> <p>RESOLVED: It was agreed that the parish will support the Camera Club grant application.</p> <p>It was agreed to invite Ben Todd to the next Parish meeting to find out more information</p> <p>It was agreed that we would not support the Sacriston Enterprise Workshop grant application as we have already given two large grants this year to enterprises working from this building</p>	<p>CW</p> <p>HD</p> <p>CW</p>	
13.	AOB	<p>3 x fencing quotes have now been received. Deerness - £23,309.48 Charlton’s - £17,858.76 Burnell - £25,988.06</p> <p>It was agreed that Burnell have not quoted for the exact same as the other two companies. Deerness are slightly higher in price than Charlton’s however, Deerness have carried out work previously for SPC and other allotment sites and this is always completed to a high standard, therefore we are to proceed with Deerness and ask them to requote for works following amendments to original quotes, and the removal of the gates rather than the repair.</p>		

		RESOLVED HD is to contact Jim Bates at Deerness in relation to the fence quote.	HD	
14.	Date & Time of Next Meeting	Next meeting Wednesday 1 st April 2020. Chair thanked everyone for their attendance Meeting Closed @ 8.25pm Signed <div style="text-align: right;"><i>Chairperson</i></div>	HD	