



## SACRISTON PARISH COUNCIL

### Minutes of the meeting held on Wednesday 1<sup>st</sup> November 2023 at 6.30 pm In The Fulforth Centre

**Present:** Cllr H. Dixon (Chair), Cllr G Ludlow (Vice Chair), Cllr S Wilson, Cllr D Robson, Cllr J Barrett, Cllr E Waldock, Cllr A-M Johnson, Cllr A Page, Cllr F Morrell, Cllr K Wilson, Cllr L Claghan and Mrs C Dixon (Clerk)

**Apologies:** No apologies received.

**Item No:**

<b>1.</b>	<b>Introductions and Apologies for Absence</b>	<p>The Chair opened the meeting at 6.30 pm and welcomed everyone.</p> <p>No apologies received.</p>
<b>2.</b>	<b>Disclosure of Interest from Members</b>	<p>Cllr S Wilson declared an interest regarding any planning applications and when the funding request for Live Well North East was discussed he left the room.</p> <p>Cllr Johnson left the room when the funding request for The Salvation Army was discussed.</p>
<b>3.</b>	<b>Questions from the public</b>	<p>(Questions &amp; Comments from the public in attendance – max 5 mins per item/individual)</p> <p>There were two members of the public in attendance and Viktoria De Giorgio.</p> <p>A short presentation was given by Viktoria De Giorgio from Legacy Youth Care. Viktoria is in the process of purchasing a property in Sacriston that would be used as a children's home. The home would be to house up to 3 children from ages 7-17 years.</p> <p>Queries raised from Cllr Robson, Cllr Morrell, and Cllr Johnson regarding parking, and aftercare. Viktoria has Cllr Johnson's contact details so she can liaise with her directly regarding concerns.</p>
<b>4.</b>	<b>Previous meeting minutes</b>	<p>Previous minutes from 6<sup>th</sup> September 2023 were accepted and signed as a true record.</p> <p>Cllr Robson asked Cllr Wilson if there was an update regarding the lines on road outside The Fulforth Centre as they have been painted on but again are not adequate.</p>

		<p>Cllr Morrell asked for an update regarding the bus shelter at Plawsworth Road, and if a lawnmower and strimmer had now been purchased for The Fulforth Centre.</p> <p><b><u>RESOLVED</u></b>  Bus Shelter has been ordered from DCC. Awaiting delivery. Lawnmower and strimmer were purchased and are now on the Asset register and are being stored at The Fulforth Centre.</p>
5.	<b>Police Matters</b>	<p>There was an incident at The Fulforth Centre whereby all persons were evacuated following the delivery of a suspect package to the MP's office.</p> <p><b><u>RESOLVED</u></b>  Police attended and it was found to be nothing sinister.</p>
6.	<b>Clerks Report</b>	<p><b><u>Planning Application</u></b>  DM/23/03054/FPA - 12 Oakwood Close, Sacriston, Durham, DH7 6QQ  Two storey side extension (Resubmission of DM/23/01517/FPA)</p> <p><b><u>RESOLVED</u></b>  No comments regarding the planning application.</p> <p><b><u>Training</u></b>  The clerk attended Unit 1 for CiLCA training to gain further understanding of what the course entailed. There is no cost to attend the 5 training units however, there are additional training courses which are supplements, and these are at a cost of £10 per course.</p> <p>Clerk would like to: -</p> <ol style="list-style-type: none"> <li>1. Purchase 'The clerks manual' at a cost of £47.50 which was provisionally agreed at the HR and Finance meeting.</li> <li>2. CCLA for investing money (general reserve). To investigate this further and provide more information to the HR and Finance meeting.</li> </ol> <p><b><u>Forthcoming CTP Training</u></b></p> <ul style="list-style-type: none"> <li>• <b>Managing Meetings</b>  Tues 7th Nov 2023 6-7.30pm on Zoom  £10 County Association members/ £15 non members  <a href="#">For info and booking on Managing Meetings</a></li> <li>• <b>Why Your Council's Code of Conduct Matters</b>  Weds 22<sup>nd</sup> Nov 2023 6pm -7pm on Microsoft Teams  with Helen Bradley, DCC's Monitoring Officer</li> </ul>

FREE

[For info and booking on Why your Council's Code of Conduct Matters](#)

**RESOLVED**

The clerk has been provided with confirmation from all members that authority is not required every time she would like to enrol on a related course or request permission for anything associated with obtaining the CiLCA qualification which would benefit the Parish Council.

**WEBSITE**

The clerk has met with ALV IT Solutions to discuss the possibility of updating the website and the associated costs. ALV IT Solutions confirmed there would be no cost to updating the home page. The clerk asked if any members had any comments or suggestions for updates.

**RESOLVED**

There were no comments.

**Email from member of the public**

Any information about the large shield on the ground of the seating area on the opposite side of the road from Tesco Express in Sacriston, and any information about the benches that have local dialect cutouts in the metal.

**RESOLVED**

The shield is the Parish crest, and the local dialect is mining terms.

**EV Charge points**

EV charge point offline at The Fulforth Centre. This has been reported to MER. Are there any plans to install other more powerful or faster EV charging stations other than this one?

**RESOLVED**

Not aware of any plans. Cllr Waldock is to speak to DCC to see if this has changed.

**Stress Testing**

Agreed at HR & Finance to progress with the quote for stress tests £1950 plus VAT. Stress testing has been carried out and is now complete. One of the columns is leaning and should be tested annually due to this.

		<p><b><u>APPOINTMENT OF CDALC PRESIDENT</u></b>  CDALC's AGM did not appoint a President. To inform the clerk if there are any nominations.</p>
7.	<b>Sacriston in Bloom</b>	<p>Invitation received for Northumbria in Bloom 2024.</p> <p><b><u>RESOLVED</u></b>  All members agreed not to enter the competition again this year.</p>
8.	<b>Parish Assets</b>	<p><b>Bus Shelters</b> – as discussed in Agenda Item 2.</p> <p><b>Village Clock</b> –Nothing to report.</p> <p><b>Parish Building</b> – Roof repairs complete. The invoice of £360 requires payment. Cllr Waldock is to speak to the parish clerk at Kimblesworth to ask him to remove any documents relating to Kimblesworth PC.</p> <p><b><u>RESOLVED</u></b>  All members agreed.</p> <p><b>War Memorial</b> – Cllr Ludlow has obtained some costs for the work from Scott Memorials. Discussed that the memorial is grade 2 listed.</p> <p><b><u>RESOLVED</u></b>  To progress with getting the lead work redone.</p> <p><b>Pit Wheel</b> – Nothing to report.</p>
9.	<b>County Councillor's Reports</b>	<p><b>Reports received from Cllr S Wilson;</b></p> <ul style="list-style-type: none"> <li>• Crossroads – Call tomorrow to discuss options for funding. Option 1 – to stay with the company that provided the quote but will still need to obtain further quotes. It would not be processed through Towns and Villages funds and the Parish Council would have to pay an extra £2,000. Option 2 – Parish Council pays £2,000 less and Clean and Green would carry out the work, but this may then not be to the spec that we would like.</li> <li>• Meeting with electoral services to discuss their proposal of moving the polling site to an alternative building.</li> <li>• Fyndoune – still ongoing.</li> <li>• Ongoing discussions re pitches and Sacriston Academy pitch</li> <li>• Fynway – ongoing issues with parking.</li> <li>• Property in Oakwood being tidied up and to go on the market.</li> </ul>

		<ul style="list-style-type: none"> <li>Spoke to Cllr Dixon direct re: Cinderstrip.</li> </ul> <p><b>Cllr E Waldock;</b></p> <ul style="list-style-type: none"> <li>Ongoing casework.</li> <li>Issues with Go North East buses.</li> <li>Mafeking Terrace – parking issues.</li> <li>St Bede’s Churchyard – to have a meeting with the priest.</li> <li>Launchpad – will not be present for remembrance Sunday but are hoping to be present next year.</li> </ul> <p><b><u>RESOLVED</u></b></p> <p>Suggestion from Cllr Dixon to continue with the original contractor to carry out work. All other members agreed. Cllr Waldock and Cllr Wilson abstained from the vote.</p>																										
10.	<b>Group Representative Reports</b>	<p><b>Fulforth Centre Committee Meeting</b></p> <ul style="list-style-type: none"> <li>No meeting until next week.</li> </ul> <p><b>Development Group</b></p> <ul style="list-style-type: none"> <li>Nothing to report.</li> </ul> <p><b>HR &amp; Finance Group</b></p> <ul style="list-style-type: none"> <li>Meeting to be held next week.</li> </ul> <p><b>Allotment Association Meeting</b></p> <ul style="list-style-type: none"> <li>Meeting to be held next week.</li> </ul> <p><b>New Hill Allotments</b></p> <ul style="list-style-type: none"> <li>Nothing to report.</li> </ul>																										
11.	<b>Budget &amp; Grant Applications</b>	<p><b><u>ACCOUNTS</u></b></p> <p>As of the 1<sup>st</sup> November 2023, the bank balance was £91,246.19.</p> <p><b><u>Invoices paid in September and October</u></b></p> <table border="1"> <tr> <td>Smarty</td> <td>£6.00</td> </tr> <tr> <td>Peoples Partnership</td> <td>£23.94</td> </tr> <tr> <td>Amazon</td> <td>£12.99</td> </tr> <tr> <td>HP Ink</td> <td>£2.99</td> </tr> <tr> <td>Lloyd Ltd</td> <td>£1,338.00</td> </tr> <tr> <td>HMRC</td> <td>£58.00</td> </tr> <tr> <td>Employee Pay</td> <td>£790.39</td> </tr> <tr> <td>SLCC</td> <td>£177.00</td> </tr> <tr> <td>O'Brien Funfair</td> <td>£1,650.00</td> </tr> <tr> <td>ALV IT Solutions</td> <td>£375.00</td> </tr> <tr> <td>The Salvation Army</td> <td>£200.00</td> </tr> <tr> <td>Employee pay</td> <td>£790.39</td> </tr> <tr> <td>HMRC</td> <td>£58.00</td> </tr> </table>	Smarty	£6.00	Peoples Partnership	£23.94	Amazon	£12.99	HP Ink	£2.99	Lloyd Ltd	£1,338.00	HMRC	£58.00	Employee Pay	£790.39	SLCC	£177.00	O'Brien Funfair	£1,650.00	ALV IT Solutions	£375.00	The Salvation Army	£200.00	Employee pay	£790.39	HMRC	£58.00
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<b>13.</b>	<b>Date and time of next meeting</b>	<p>Next meeting is to be held Wednesday 4<sup>th</sup> December 2023 at 6.30 pm.</p> <p>Meeting closed at 7.56 pm</p>																						

Agreed and signed by Chair of Sacriston Parish Council ..... Date .....