



**SACRISTON PARISH ALLOTMENT ASSOCIATION**

**Minutes of the meeting held on 6<sup>th</sup> November 2023 at 6.30 pm  
The Fulforth Centre**

**Present:** Cllr H. Dixon (Chair), Cllr J Barrett, Cllr D Robson, Cllr A Page, and Mrs C. Dixon (Clerk)

**Apologies:** Cllr G Ludlow, Cllr E Waldock, and Cllr R Sharp

**Item No:**

1.	<b>Introductions and Apologies</b>	The Chair opened the meeting at 6.30 pm and welcomed everyone.  Apologies received and accepted from Cllr G Ludlow, Cllr E Waldock, and Cllr R Sharp.
2.	<b>Previous meeting minutes</b>	Previous minutes of 2 <sup>nd</sup> October 2023 were accepted and signed as a true record by Cllr H Dixon, Chair.  DH11 – The plot holder has now provided the telephone number for the additional plot holder working the plot so the clerk can contact the plot holder.
3.	<b>Gates / Boundary Fence</b>	Nothing to report.
4.	<b>Treasurer's Report</b>	<p>There is £540 in gate key deposits.</p> <p>The current bank account balance is £393.71.</p> <p>The clerk has £681.31 in cash.</p> <p><b><u>Water</u></b> Paid up to date.</p> <p><b><u>Payments made.</u></b> Payment of £9 made to NSALG for PLI Reimbursement of £56 to plot holder P10 Daisy Hill water account £56.15</p> <p><b><u>Payment into account</u></b> P10 - £32 – Rent free period provided - agreed that if less than 6 months left to provide rent free period.</p> <p>The PLI insurance renewal is due again for all members. The clerk advised the meeting that this is an issue as the renewal is due in November, but money is collected in March therefore some members may not renew however, the full fee must be paid.</p>

		<b><u>RESOLVED</u></b> The clerk is to contact the Parish Council Insurance Company to see if the members can be renewed under the insurance.	
5.	<b>Matters arising and matters raised by plot holders</b>	<p>P9 - Polite reminder about cultivation. Response from plot holder - We plan to start working on the allotment with some of our new community group participants who have recently started. We intend to allocate some time before Christmas to make a start on tidying up the allotment and installing planters etc with the view to planning and planting in the new year which will all be part of our programme schedule.</p> <p>P11 – The email response was that they had started working on the plot however there was a wasp nest in the shed and the baby was stung and therefore not visited since.</p> <p><b><u>RESOLVED</u></b> To monitor the over the next few months/next inspection date to ensure that progress is made.</p>	
6.	<b>Vacant Allotments and Waiting list</b>	<b>Vacant Allotments</b>	
		<b>Waiting List</b>	
		CL	5 - works being carried out on 4 plots
		DH	0
		<p>P10 – a new plot holder has now taken over the plot. C10 – the clerk is to send correspondence regarding the plot and the belongings.</p>	
7.	<b>Representative Reports</b>	<p><b>Cross Lane Allotments</b></p> <ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul> <p><b>Daisy Hill Allotments</b></p> <ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul>	
8.	<b>Applications for Buildings</b>	<p>DH9 – Application for storage box, and plan provided.</p> <p><b><u>RESOLVED</u></b> Agreed by all members.</p>	
9.	<b>Date of next meeting</b>	<p>Next meeting is to be held on Monday 4<sup>th</sup> December 2023 at 6.30 pm</p> <p>Meeting closed at 6.43 pm.</p>	

Agreed and signed by Chair of Allotment Association..... Date .....